

<p style="text-align: center;">MEMBERSHIP COMMITTEE MEETING Friday, July 28, 2006 8:30 a.m. – 10:00 a.m., Owyhee Plaza Hotel Location: Owyhee Plaza Hotel, Boise, Idaho</p>	
Call to order	Meeting was called to order at 8:30 am on July 28, 2006
Roll Call	Members present: Mary Johnson, Paige Fincher, Penny Larson, Kristyn Herbert (plus attendant), Mike Smith (plus attendant), Ame Linch Staff present: Ron Enright, Pam Stanley
Agenda/Announcements	There were no additions to the agenda and members introduced themselves
Approval of Minutes	The minutes for the April 27, and May 22, 2006 meetings were approved as presented.
Elect Chair	The committee reviewed the responsibilities for committee chair. Mary Johnson was elected as the new Membership chair.
Roles and Responsibilities Under Policy Governance	<p>The committee reviewed areas of responsibility:</p> <ul style="list-style-type: none"> • Nominations and terms for appointees (and reappointments) • Recruiting and orientation; • Facilitating officer elections for Chair, Vice-Chair, and Consumer Representative in the spring and summer • May review reimbursement costs for possible excessiveness. • Review of members for lack of attendance and participation • Recommend policy on absences • Initiate training for people providing support or facilitation of Council members <p>The committee would like to see a matrix (table) of all Council members whose terms are expiring that year before they start the application process.</p>

New Member Orientation	New member orientation was discussed. Penny Larsen and Ame Linch attended orientation as new members and Mike Smith and Mary Johnson attended as experienced Council members. Members felt orientation material was complete as presented. There was some discussion of providing information on policy governance.
Council Member Agreement Form	The Council Member Agreement Form was discussed. Members felt it was acceptable with the changes “all authority vested in the full council when it acts in accordance with its By-Laws,” instead of “meets in legal session,” as presented at Full Council on Thursday. The rest of the form met with the Committee’s approval.
Support Person Code of Conduct Procedures/ Form	Support staff are important to assist Council members to actively participate at meetings. No changes were suggested to the form.
Wrap Up	<p>Paige will be drafting changes to Policy 103 regarding absences and will distribute to the committee. Once the support person code of conduct is approved, support staff will need to sign the support form and return to Council Chair at the beginning of the Council meeting.</p> <p>Motion by Paige Fincher and second by Ame Linch that the committee recommend adoption of the Council Member form with the revised change and the Support Person Code of Conduct as presented. Motion unanimously approved.</p>
Future Agenda Items	<ul style="list-style-type: none"> ▪ Review and vote on the recommended revisions regarding attendance in Policy 103 ▪ Discuss how well support people followed the Code of Conduct procedures
Adjourn	Meeting adjourned at 10:15 a.m.